

**The information below is to help families to prepare for the  
Sacrament of Baptism. Please contact Janice Maginn at  
[JMaginn@sinaustin.org](mailto:JMaginn@sinaustin.org) or 512-328-3220 ext 103 after you have  
read the information below,**

1. The family must be registered members of St. John Neumann Church. You may go to this link to register as a parishioner. [www.sinaustin.org/new\\_parishoner\\_registration.html](http://www.sinaustin.org/new_parishoner_registration.html)
2. Before a date for the Baptism can be scheduled, copies of the child's birth certificate, a copy of the parents' marriage certificate and Sponsor Covenant Forms from the godparent/s are required. The documents may be brought to the office, mailed, emailed or faxed (512-328-3226)
3. Completion of a baptism instructional class for both parents and godparents is required. Attendance will be waived if a class has been completed within the last 2 years. Certificate or letter of completion is required for parents/godparents if they had attended class elsewhere other than St. John Neumann. You are not required to attend the one at SJN. Parents/godparents may attend a class at any parish.
4. Baptisms are offered on most Saturdays at 6:45pm (after the 5:30pm Mass) and Sundays at 1:00pm (after the 11:30am Mass) as available. We do not offer private baptisms.
5. Each Godparent will be required to complete and sign a Baptism Sponsor Covenant form that has been provided by SJN (on our website) and the Diocese of Austin.
6. There is no fee for the Sacrament of Baptism; however, it is customary to offer the Clergy a monetary gift stipend or make a donation to the church, the amount is at your discretion. If given in a check form, please make it payable to the Clergy or to the church, whichever is your preference.

**Requirements to be a Godparent:**

Only one godparent is required for Baptism, however, it is customary for a child to have two godparents. If the child is to have two godparents, one must be male and the other female. The godparent/s (sponsor/s) must:

- Be at least **16 years of age**
- Be a **practicing Catholic** who has been **confirmed** has already received the sacrament of the Eucharist and leads a life in harmony with faith and the role to be undertaken
- If married, is in a valid **Catholic** marriage
- Not be the father or the mother of the one to be baptized

If you have someone who you would like to participate in the baptism of your child but is not of the Catholic faith or a Catholic who does not meet the requirements, that person may serve as a

Witness and would not have to take a Baptism Instructional class or complete and sign the Baptism Sponsor Covenant form.

### **Baptism Class Information**

At St. John Neumann, we offer a free Baptism Instructional class for all Catholics and their Godparents (sponsors). A class is held on the **first Tuesday of the month**. An exception would be if a holiday falls on that day; then it would be rescheduled to the following Tuesday. **Class is held in the church Sanctuary from 7:00 – 9:00 pm.** There is no fee for the class. Childcare is available **ONLY** at request. The fee for childcare is \$5.00 per hour per child if needed. Please call or email Janice Maginn at 512-328-3220 ext 103 or JMaginn@sjnaustin.org at least a week in advance of a class to make a reservation for childcare. If you reserve babysitting and then it is not needed, you must cancel with a 24 hour notice. If you do not cancel, we will invoice you the amount needed to pay for the babysitting service.

St. John Neumann Parish does not host receptions or make space available for private receptions for Baptisms.